

Here's an opportunity to improve your English speaking skills. In this class you will learn the basic tools you need to express simple and complex ideas.

### **WHAT**

You will learn, otherwise known as *objectives*.

- Know and use common conversational styles, forms, and sounds.
- Make/respond to requests and follow/give directions
- Start and maintain a general conversation in many social situations.

### **HOW**

A variety of materials and activities.

- Pair work and small group activities
- Puzzles and worksheets
- "sentence block"
- Text: English Know How Student Book 1, Angela Blackwell & Therese Naber

### **THE SCORE**

- Attendance: 10%
- Participation: 10%
- Midterm: 30%
- Final exam: 30%
- Quizzes: 20%

### **PAY ATTENTION**

I will strictly follow the university's policy on attendance. If you are often absent or frequently late, your final grade will reflect your time management skills. Also, two lates will equal one absence.

Every class you will need to bring a pen/pencil and notebook, a dictionary and the textbook.

The final grade will follow the university's grading policy. That means some people will get an A and some people will get a C or D. Your grade will very much depend upon your effort and commitment to learn.

At the end of the semester, please do not ask me to change your grade because you have a special situation.

- You need a scholarship?
- You want to get a job?
- You want to go to graduate school?

These are all important things. If you need a high score, work hard, study and come to every class on time and ready to learn. Unless I made a calculation error, I will not change your final score.

### **QUESTIONS**

If you have a question about the class, email me at [robbusan@yahoo.com](mailto:robbusan@yahoo.com).

Hours: International Building Room 201. Monday 8-9am, 11am-12noon & Wednesday 10-12.